

Change of Consolidated Trust Fund Information

In order to keep our records up to date, we request that this form be returned to us at any time there is a change in the information for the Parish Consolidated Trust Fund (CTF):

- To change the address which a CTF cheque is to be sent, please fill in the details below:
 - All future CTF cheques, correspondence, and statements will be sent to this address. If your Parish would like these inquiries and documents to go directly to the Parish Office, please list the parish office address below.
- To have your parish receive future CTF payments by Electronic Funds Transfer (EFT) or to change the EFT information on file:
 - Attach a voided cheque and fill in the email address you wish the CTF 'Notification of Deposit' to go to. All future notifications of funds deposited will be sent to this email address.

Fund Information:

Previous Administrator: _____

New Administrator: _____

PARISH ACCOUNT ID (3 - digit Parish Account # found on fund report in parentheses) _____

FUND PAYEE (Parish or Church cheque is made out to) _____

Address to send cheques to: _____

City _____ Postal Code _____

PHONE # - Parish: _____ Administrator: _____

Email Address to send notification to:

Date Effective: _____

Add the Parish to the CTF Electronic Funds Transfer System:

Yes (a voided cheque has been attached): _____ No: _____

Please change the Treasurer information to the above person

Wardens:

Name	Signature	Date
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Name	Signature	Date
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We sincerely appreciate your co-operation in this matter.

Finance Office
FAX 902-425-0717
Email: ppearse@nspeidiocese.ca

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