

# CONVENING CIRCULAR

**DIOCESE OF NOVA SCOTIA  
AND PRINCE EDWARD ISLAND**



**144<sup>th</sup> SESSION OF SYNOD**

## ***Come to the Waters***

**THURSDAY TO SATURDAY, MAY 30 TO JUNE 1, 2013**

**DALHOUSIE STUDENT UNION BUILDING  
6136 UNIVERSITY AVENUE, HALIFAX**

**Part 1: General Information, Tentative Agenda**

**Part 2: Forms and Evaluation**

**Part 3: Information from the Executive Secretary of Synod**  
(includes Rules of Order and Guide for Speaking to Motions)

**Part 4: The Notices of Motion**

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## **General Information and Tentative Agenda**

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## ***Welcome to Synod 2013***

- ✓ *You have been elected a Delegate.*
- ✓ *Your Certificate of Election has been signed by your Rector or Priest-in-Charge and sent to the Synod Office.*

### **ON-LINE REGISTRATION**

Please go to [www.nspeidiocese.ca](http://www.nspeidiocese.ca) and follow the link for Synod Registration. Those who do not have access to the Internet, please ask for help from within your parish first. If no help is available, contact the Synod Office, 420-0717. Registration opens April 11 and closes at the end of the day on May 13<sup>th</sup>. The deadline is firm because final numbers must be given to the caterer.

### **SYNOD CHECK-IN**

When you arrive for Synod, please Check-In on the second floor of the Dalhousie Student Union Building, between 10am – noon on Thursday May 30<sup>th</sup>. You will receive a Delegate badge which is essential for both voting and meals. Arrangements can be made for late pick-up of badges if, for significant reason, you are unable to arrive during the scheduled pick-up time.

Only Alternate Delegates, replacing a Registered Delegate who is unable to attend, will be able to register at the Synod Session. However, Alternate Delegates must be noted on the Parish Certificate of Election. Registration and Check-In for Alternate Delegates is also 10am – noon on Thursday.

### **ACCOMODATIONS**

You are welcome to make reservations wherever you please. Delegates are reminded that Parishes are responsible for accommodation costs. You are responsible for negotiating the terms of payment of the costs related to Synod attendance with your Parish Council.

Synod has no special accommodations arrangements with Dalhousie. Single university residence rooms are available on a “first come first serve” basis. Facilities may be co-ed. You will be required to provide the University with a credit card authorization for deposit. The Dalhousie Residence Reservation site is <http://www.dal.ca/dept/summer-accommodations/accommodations.html>

### **PARKING**

There are no designated parking areas for conferences. Those who have difficulty walking any distance should make arrangements to be dropped off at the Dal SUB. There are several parkades within a few blocks of the Dalhousie Student Union Building, for example - the IWK Health Centre, the VG Hospital Site and Rehabilitation Centre Site. All of these have daily parking rates. Dalhousie University parking lots may be used with an appropriate parking pass available at the University Security Services office located in the Marion McCain Arts & Social Sciences Building (across the street from the Dal SUB). Parking enforcement is efficient.

Parking meters in the area have a time limit of two hours at \$1.00 per 40 minutes on Thursday and Friday; after 6pm and on Saturday you are not required to pay at meters. Parking is available Thursday evening at the Rehabilitation Centre Site during the service at the Cathedral. Those who have difficulty walking any distance should make arrangements to be dropped off.

Metro Transit Buses serve Dalhousie well. A good (and “green”) option is to park your vehicle at a mall or public space if necessary, and take a bus to the Dal SUB – Routes #1 Spring Garden to Mumford, #10 Westphal, #41 Dartmouth, #42 Lacewood and #58 Woodlawn stop just minutes away. Buses #3, #7, #17, and #18 stop within a block or two. Metro Transit route, schedule and fare information is online at [www.halifax.ca/metrotransit/Schedules/index.asp](http://www.halifax.ca/metrotransit/Schedules/index.asp).

## **MEALS**

On Thursday evening, there will be sufficient time available for you to find a restaurant in the area for dinner. Three catered meals will be provided: Friday lunch (variety of sandwiches, drinks and fruit); Friday supper (pasta and sauces, salad, bread, sweets), and Saturday brunch (hot buffet). All those who wish to partake in one or more of the catered meals are asked to pay a flat \$20 toward food costs, payable during O-Line Registration or at Check-In. It is not possible to request catered meals while at Synod – all catered meals must be pre-ordered on the Synod Registration form.

Chartwells, the food service provider for the Dal SUB, prepares food off site and from a prescribed menu. Many food allergies can be addressed if they are reported when you Register On-Line. If you are aware that your food allergies are often difficult to accommodate, please be prepared to provide for your own needs and safety.

## **COFFEE AND SNACKS**

The Dal SUB houses a Tim Horton’s franchise and a few quick food outlets just inside the main doors on the first floor. In the past these outlets have not opened on Saturdays outside of the university terms.

## **COSTS**

The Diocesan Budget, through allotment payments, covers all costs related to the meeting facilities and program for Synod as well as most of the cost of the catered meals. Because the budget for Synod has remained the same for many years, this year all Delegates who request catered meals are asked to contribute \$20 towards food costs. Parishes are responsible for covering the cost of their Delegates' travel (in accordance with Diocesan Guideline 2.1.2.), meals incurred in transit, and reasonable accommodations. Delegates negotiate with their Parish Council the terms of payment of other costs related to Synod attendance.

## **PHYSICAL SPACE**

The temperature in the McInnes Room will vary. There is no control of the temperature without affecting the quality of the air – the room is equipped with an air exchange unit only and not air conditioning. Please be prepared for warm or cool conditions (i.e. wear layers). Locations directly beneath the air circulators tend to be cooler. Avoid those tables if you dislike cool breezes.

Depending on outside sun conditions, window curtains may be closed so images on the screens are more visible. Some may find the light levels on the low side for reading printed text.

## **INTERNET**

Internet access will not be available to Delegates. If you wish to work from a laptop or other device, please download the Convening Circular and any other documents you might need.

## **CAMPUS MAP**

<http://campusmap.dal.ca/>

## **ORIENTATION (Adult Delegates)**

An Orientation Session designed for first-time Delegates will be held on Thursday, May 26<sup>th</sup> beginning at 10:30am sharp in Room 307 on the third floor of the Dal SUB. ALL first-time Delegates should attend. There will be time for you to purchase lunch before Synod opens.

## **ORIENTATION – (Youth Delegates)**

All Youth Delegates should attend Orientation on Thursday morning. After Checking-In and receiving your Delegate badge, gather in Room 302 of the Dal SUB. Lunch will be available there at 11:45am. Orientation begins at 12 noon sharp and ends in time for Synod opening at 1pm.

## **PRESENTATIONS**

Part of Synod is learning about the Diocese and wider Church from groups or individuals who make presentations. The deadline for application to make a presentation is usually in March. The Tentative Schedule lists a number of presentations; the order may change as Synod evolves.

## **RESOLUTIONS (Motions)**

The business of Synod is the Resolutions. Resolutions must be submitted in writing, in advance (usually by late February). Canonical and Constitutional resolutions may be considered only if submitted in the appropriate form by the deadline. After the deadline, any non-Canonical/Constitutional resolutions may be considered only through a motion of consent by the membership of Synod. Part 3 of the Convening Circular contains instructions for speaking concerning a Resolution, as well as Synod Rules of Order.

## **DISPLAYS**

A variety of displays will be found in Room 224/226 or by the seating area outside the McInnes Room. Any individual, Parish, region, committee, task group, or group of individuals may submit a request for display space; the deadline is usually in March. Application does not guarantee space for a display. Please note there is no security provided for displays or display material.

## **ATLANTIC SCHOOL OF THEOLOGY RECEPTION**

The Atlantic School of Theology welcomes all Delegates to a wine and cheese reception on Thursday, May 30<sup>th</sup> after the Synod Opening Service, in the Great Hall of the new Cathedral / Diocesan Centre. This time of fellowship is an important component of Synod, giving a time to chat with Delegates from all parts of our diverse Diocese. The Synod Arrangements Committee is very grateful to AST for sponsoring this Synod Reception.

## **SPECIAL GUESTS**

**Archbishop Fred Hiltz**, Primate of the Anglican Church of Canada and former Bishop of the Diocese of NS-PEI, will be with us for the full Synod. He will lead a number of prayer times.

The Guest Speaker for Synod is **the Reverend Ryan Sim**. Ryan is a pastor and entrepreneur starting a new community in Ajax, Ontario, where he lives with his wife Kristin and their young son, Elliot.

Ryan has a history of entrepreneurship and community building. He was the founder of *StormWeb*, one of Canada's first web hosting companies. He has been a leader and mentor in several non-profits, and studied as an engineering physicist before becoming a pastor in the Anglican Church. He led four churches through a significant restructuring and revitalization, before joining the staff of a large urban church, St. Paul's Bloor Street, where he led the planting of *reconnect* - a new church of young professionals in Toronto.

Ryan is leading the development of a new approach to church for busy commuters in Ajax, starting with a mobile app and community called *Redeem the Commute*. He recently spoke at the Vital Church Planning Conference.

## **GOOD MANNERS**

Let us be attentive to the business of Synod, and aware of the needs of those around us –

- a) **Cell phones and Texting:** While in session, our attention should be toward the worship, discussion, or presentation at hand. Mutual respect requires that cellular telephones and pagers be turned off or not brought into the Cathedral or McInnes Room during the whole of Synod. If you feel you must have your unit with you and turned on, it must be put in silent or vibrate mode. Leave the area quietly to answer all calls outside. Texting is the same as chatting. Please do not distract yourself and others by texting during Synod sessions or worship.
- b) **Scent Aware:** Please respect the sensitivity of many who will be attending Synod and do not wear or use any personal scented products while in the Cathedral or on the university campus.

## **OBSERVERS / NON-DELEGATES**

Members of parishes and other persons who are not Delegates to Synod, Synod Session Staff, or Official Guests are also welcome to attend and observe Synod proceedings. There will be seating available in specific areas in the plenary space for such observers. Meal privileges are not provided.

## **VISITOR INFORMATION**

Information on various Halifax attractions, eateries, events, or accommodations may be obtained on-line at <http://www.halifaxinfo.com/default.php>.

NS-PEI SYNOD 2013: *Come to the Waters*  
 TENTATIVE AGENDA  
 THURSDAY TO SATURDAY, MAY 30<sup>th</sup> TO JUNE 1<sup>st</sup>

Thursday May 30

9:00am	Displays set-up begins	Room 224/226 and lounge
10:00am	Delegate Check-in opens, outside the McInnis Room,	2 <sup>nd</sup> Floor, Dal SUB
10:30am	Adult Orientation	Room 307
11:45am	Youth Orientation (Lunch provided)	Room 302

*All others: Lunch on your own*

1:00pm	Official Opening of Synod Opening Prayers (ABp Hiltz, reflection) Resolution and Presentations	McInnes Room
5:00pm	Break for supper (on your own)	
7:00pm	Holy Eucharist, Cathedral Church of All Saints followed by Reception, sponsored by AST	Great Hall

Friday May 31

9:00am	Morning Prayers (ABp Fred Hiltz, reflection)	McInnes Room, Dal SUB
	Synod in Session	
12:00pm	Lunch (provided)	
1:10pm	Afternoon Prayers (ABp Fred Hiltz, reflection) Synod in Session: Resolutions and Presentations	
5:00pm	Supper (provided)	
6:20pm	Synod in Session: Speaker: The Rev. Ryan Sim Resolutions and Presentations, ending with Compline	

Saturday June 1

9:00am	Morning Prayers (ABp Fred Hiltz, reflection) Synod in Session: Speaker: The Rev. Ryan Sim Resolutions and Presentations	McInnes Room
10:30am	Brunch (provided)	
11:30am	Synod in Session: Resolutions and Presentations	
2:00pm	Closing Eucharist	