

CONVENING CIRCULAR PART 2

EXPRESSION OF INTEREST IN TASK GROUPS; EVALUATION FORM

Diocese of NS-PEI Synod 2013

There are two types of forms in this section of the Convening Circular: one for your *expression of interest* in teams and task groups; and other for *Evaluation of this Synod*.

The work of God’s people happens in congregations and parishes but also at the Diocesan level. You may be called to bring your gifts or energy to one of the new teams and task groups forming to serve the wider Church and help us into a faithful future.

1. Expression of Interest:

The Diocese has a number of new Vision, Strategy and Support Teams (VSSTs) and renewed Task Groups designed to build the future of the church. If you are interested and want to offer your skills and talents to help move the church forward into the future, then please fill out this form and return it to the Synod Check-in table when completed. The Appointments Committee will use these forms to help fill future vacancies on these teams and task groups. There is a description of the VSSTs following the forms.

There is a page for each of Lay, Clergy and Youth Delegate.

2. Evaluation Form:

How was Synod? What would you like to see done differently? Your feedback and your ideas can help guide the next Synod Arrangements team.

ALL delegates: Your feedback is important. Please fill out the two-page evaluation form at the end of Synod and return it to the place announced.

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LAY DELEGATE – EXPRESSION OF INTEREST IN TASK GROUPS

Name: _____ Parish: _____

Region: _____ Tele No.: [H] _____ [O] _____

E-Mail: _____

PARISH ACTIVITY (CURRENT)

- Finance
- Pastoral Ministry
- Property
- Stewardship
- Spiritual Development
- Other:

PLEASE LIST ANY CURRENT DIOCESAN COMMITMENTS:

Below are the Vision Strategy and Support Teams (VSSTs) and examples of the associated Task Groups. Please indicate your interests.

YOUTH AND FAMILY MINISTRY

Faith Formation in the Home; Children’s Ministries; Campus Ministries; Young Adults; DYC/TEC

FINANCIAL MANAGEMENT AND DEVELOPMENT

Budget Task Group; Mortgage, Loans, and Property Task Group; Planned Giving; Insurance

HEALTHY PARISHES

Anglican Identity – Education & Formation, Worship – Engaging worship especially music; Evangelism; Welcoming Diversity; Stewardship Education; Parish Relations – help for struggling parishes.

HEALTHY LEADERSHIP

Discernment & Formation

MISSION OUTREACH AND SOCIAL JUSTICE

Primate’s World Relief and Development Fund, Environment, Refugees, First Nations Relationships, Fairness in Basic Needs.

HUMAN RESOURCES

Any education or experience in your chosen areas? _____

Signature _____

CLERGY DELEGATE – EXPRESSION OF INTEREST IN TASK GROUPS

Name: _____ Parish: _____

Region: _____ Tele No.: [H] _____ [O] _____

E-Mail: _____

PLEASE LIST ANY CURRENT DIOCESAN COMMITMENTS:

Below are the Vision Strategy and Support Teams (VSSTs) and examples of the associated Task Groups. Please indicate your interests.

YOUTH AND FAMILY MINISTRY

Faith Formation in the Home; Children’s Ministries; Campus Ministries; Young Adults; DYC/TEC

FINANCIAL MANAGEMENT AND DEVELOPMENT

Budget Task Group; Mortgage, Loans, and Property Task Group; Planned Giving; Insurance

HEALTHY PARISHES

Anglican Identity – Education & Formation, Worship – Engaging worship especially music; Evangelism; Welcoming Diversity; Stewardship Education; Parish Relations – help for struggling parishes.

HEALTHY LEADERSHIP

Discernment & Formation

MISSION OUTREACH AND SOCIAL JUSTICE

Primate’s World Relief and Development Fund, Environment, Refugees, First Nations Relationships, Fairness in Basic Needs.

HUMAN RESOURCES

Any education or experience in your chosen areas? _____

Signature _____

YOUTH DELEGATE – EXPRESSION OF INTEREST IN TASK GROUPS

Name: _____ Parish: _____

Region: _____ Tele No.: [HOME] _____ [CELL] _____

E-Mail: _____

YOUR CURRENT PARISH ACTIVITY:

- | | |
|--|---|
| <input type="checkbox"/> Youth Group | <input type="checkbox"/> Altar Server or Reader |
| <input type="checkbox"/> Pastoral Ministry | <input type="checkbox"/> TEC/DYC participant |
| <input type="checkbox"/> Sunday School Teacher | <input type="checkbox"/> Music |
| <input type="checkbox"/> Parish Council | <input type="checkbox"/> Other: |

PLEASE LIST ANY CURRENT DIOCESAN COMMITMENTS

EXPRESSION OF INTEREST

Below are the Vision Strategy and Support Teams (VSSTs) and examples of the associated Task Groups. Please indicate your interests.

YOUTH AND FAMILY MINISTRY

Faith Formation in the Home; Children’s Ministries; Campus Ministries; Young Adults; DYC/TEC

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HEALTHY LEADERSHIP

Discernment & Formation

MISSION OUTREACH AND SOCIAL JUSTICE

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HUMAN RESOURCES

Any education or experience in your chosen areas? _____

Signature _____

The Diocese of Nova Scotia and Prince Edward Island



Vision Strategy and Support Teams (VSSTs) and Task Groups

Youth and Family Ministry

Responsible for initiatives that will make possible the healthy integration of children, youth, and families, into the life and work of each Parish, Region and the wider Diocese. This VSST interprets the Diocesan Vision of being a “Christ-centred, mission-minded, ministering community of faith” in light of the children, youth, and families who are currently within the Anglican community and with those of the wider community. The Youth and Family Ministry VSST’s goal is to develop short term and long term strategies for implementing the vision in parishes, regions and throughout the Diocese. This VSST will also consider the capacity of the volunteers and structures available and the sustainability needs of each task group.

Healthy Parishes

Responsible for Healthy Parishes with the goal that all the parishes of the Diocese are functioning in a healthy manner as demonstrated through the 5 marks of a healthy congregation - Alban Institute.

IDENTITY: Our congregation knows who they are before God;

VISION: Our congregation knows what it is called to do;

STEWARDSHIP: Our congregation has the resources and leadership necessary to carry out its calling;

WORSHIP: People experience the power and energy of the Gospel in their worship and life together;

OUTREACH: The activities of the congregation make a discernible difference in individual lives and in the world around us.

CONFLICT TRANSFORMATION

The Healthy Parishes strategy is to regularly evaluate the 5 marks of a Healthy Parish in the Parishes of the Diocese; set objectives, coordinate and enable the work of the Task Groups in order to achieve the vision and to coordinate with the other VSSTs.

Healthy Leadership

Responsible for enabling the Diocese and the Parishes to identify, develop, and nurture lay and ordained leaders. Specific strategies include: to research the characteristics of healthy leadership; inventory the needs for various kinds of leadership in the Diocese; develop clear statement of duties for those holding leadership positions in Parishes and in the Diocese; articulate a vision of leadership: characteristics, competencies and skills; develop training strategy and coordinate implementation; advise on policies and processes to support exemplary leadership; develop partnerships; develop a vocabulary to describe what leadership is; coordinate the work of the task groups; and to coordinate with other VSSTs.

Mission Outreach and Social Justice

Responsible for assuring that the Parishes of this Diocese and corporate Diocesan activities are seriously addressing the social needs in God’s world and contributing to the national and worldwide work of the Church. Members should be familiar with the work of the National Church, be aware of social, political, health, economic and value issues in Canadian society, and be willing to recruit and elicit the support and cooperation of skilled persons for advice to congregation and regions, the Bishop and Council. Specific areas of concern are Social Justice and various forms of outreach, both National and Worldwide. The VSST interprets the Diocesan Vision of being a “Christ-centered, mission-minded, ministering community of faith” in the light of the needs of the wider community: to make real God’s vision of a world which is peaceful, just, equal and in right relationship with each other and creation; to interpret to the parishes three of the Anglican Communion’s Marks

of Mission; to respond to human need with loving service; to seek to transform the unjust structures of society; to strive to safeguard the integrity of creation to sustain and renew the life of the earth.

Financial Management and Development

Responsible for the oversight and coordination of the Diocesan units accountable for the fiscal matters, and financial and management development of the Diocese. Members should collectively be expert in all matters of finance, budget, and investment practices. The Financial Management and Development VSST's vision is to develop the mechanism to sustain the financial support of the Christ-centred mission-minded programs and services of the Diocese for the benefit of Regions, Parishes and Parishioners and for the secular communities that the Diocese and Parishes reside.

The Financial Management and Development VSST assists Diocesan Council and Diocesan staff by providing visioning, oversight and recommendations on matters pertaining to the financial management and development of the Diocese. The VSST's initial efforts will be to stabilize the Diocesan finances and then to promote the growth of the finances through investments, allotment revenue, special appeals and bequests. The VSST will be guided by current policies and practices and will review and recommend changes to promote efficiency and effectiveness. The VSST will develop strategies to address short term and long term needs of the Diocese.

The VSST works co-operatively, collaboratively and consultatively with other VSSTs, particularly the Human Resource VSST to ensure that joint recommendations are made where spheres of responsibility overlap and to resolve conflicts and issues before going to Diocesan Council or the Bishop. The VSST will establish standing sub-committees to address issues such as budget or investments and will establish Task Groups to address short term specific needs.

Human Resources

The Human Resources VSST interprets the Diocesan Vision of being a "Christ-centered, mission minded, ministering community of faith" in regard to healthy relationships and good working conditions for diocesan employees (clergy and lay) and the Diocese and Parishes of Nova Scotia and Prince Edward Island which employ them. The VSST's strategy is to develop and maintain human resources policies and procedures which help build healthy working relationships in the Diocese; to monitor and measure outcomes to ensure good working environments and positive relationships; to plan for and encourage recruitment, training and continuing development of clergy; to respond to specific difficulties in the area of Human Resources as they emerge. The Human Resources VSST pledges to work collaboratively with other VSSTs, particularly with committees on Financial Management and the Development of Healthy Congregations whose work interacts closely with that of Human Resources.

Appointments Committee

Responsible for appointing personnel for openings on all Diocesan and Synod and Committees as determined from time to time by the Diocesan Council. Appointments are reported regularly to the Diocesan Council and are subject to ratification by the Diocesan Council. Members should be persons who thoroughly understand the structure of the Diocese and personnel requirements of Diocesan Committees, and who will actively seek counsel and advice from, at least, Diocesan staff and Regional Deans in carrying out their duties.

Audit Committee

Responsible for the direct relationship with the external auditors of the Diocesan Council and Synod in order to be independently informed and report on financial matters concerning the Diocesan Council and Synod. The Audit Committee reports directly to the Diocesan Council.

Please be advised that in making an appointment, gender, Clergy/Laity, and geographic distribution are all part of the process. Should you not be selected for an appointment this year, your name will be brought to Diocesan Council and entered in a permanent database to be used in future consideration and appointments.

EVALUATION
144th Session of Synod May 30-June 1st, 2013

Please check the appropriate boxes, one in each column:

- | | |
|---|--|
| <input type="checkbox"/> Lay Delegate
<input type="checkbox"/> Youth Delegate
<input type="checkbox"/> Clergy Delegate
<input type="checkbox"/> Co-opted / Ex-officio Delegate
<input type="checkbox"/> Official Observer | <input type="checkbox"/> My first time at Synod
<input type="checkbox"/> I have been to Synod once before
<input type="checkbox"/> I have been to Synod twice or more before |
|---|--|

Indicate your opinion by placing a circle around one of the numbers to the right of each question or statement. Add a helpful comment if you wish.

Unsatisfactory	Fair	Good	Very Good	Best Possible
1	2	3	4	5

1. a) ON-LINE REGISTRATION 1 2 3 4 5
- b) CHECK-IN at the Dal Sub 1 2 3 4 5

Comment? _____

2. SYNOD MATERIALS (e.g. Convening Circular)
- a) ease of access 1 2 3 4 5
- b) timely posting 1 2 3 4 5

Comment _____

3. ORIENTATION (specify Adult or Youth) 1 2 3 4 5

Comment _____

4. MAIN MEETING SPACE (Dalhousie McInnis Room) 1 2 3 4 5

Comment _____

5. AUDIO AND PROJECTION 1 2 3 4 5

Comment _____

6. PRESENTATIONS – CHOOSE TWO FOR COMMENT

- a) Subject or Presenter: _____ 1 2 3 4 5

Comment _____

- b) Subject or Presenter: _____ 1 2 3 4 5

Comment _____

7. GUEST SPEAKER: The Rev. Ryan Sim 1 2 3 4 5

Comment _____

8. DISPLAY TABLES 1 2 3 4 5

Comment _____

9. SYNOD BUSINESS

a) was it conducted in an orderly fashion? 1 2 3 4 5

b) were delegates given fair opportunity to speak? 1 2 3 4 5

c) were you able to follow the discussion? 1 2 3 4 5

Comment _____

10. WORSHIP: Pick any TWO services for evaluation

a) Service: _____ 1 2 3 4 5

Comment _____

b) Service: _____ 1 2 3 4 5

Comment _____

11. THURSDAY EVENING SOCIAL 1 2 3 4 5

Comment _____

12. CATERED MEALS 1 2 3 4 5

Comment _____



Any other comments?

Synod is planned entirely by volunteer clergy and laity.

Would you like to help with the 2015 Synod? The team looks after logistics and meeting space, convening circular, presentations and displays, guest speakers, elections, youth participation, new delegate orientations, meals and hospitality, worship, music, website, check-in and tech support. (Name and contact info would be required, or please contact the Diocesan Office.)

*Thank you for the feedback
- Victor Henrikson and Archdeacon Debra Burlison, Synod Arrangements Co-Chairs for 2013*